



Emergency Management Update

October 23, 2024

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Agenda

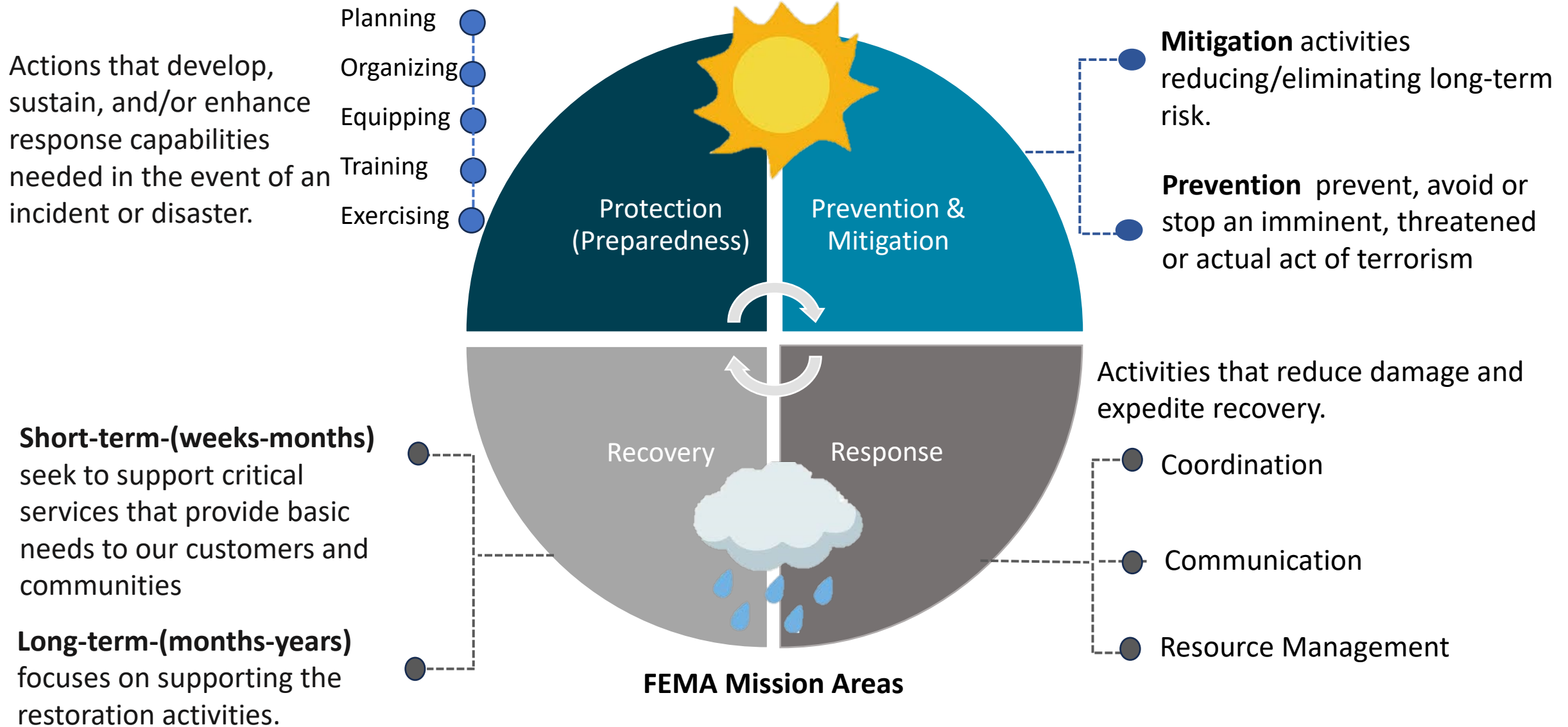


- Emergency Management
- Plan Types and Uses (Specific to Emergency Management)
- Continuity of Operations Plan (COOP)
- COOP Program

Emergency Management



What is Emergency Management?



Plan Types and Uses

Specific to Emergency Management



Plan Types and Uses



**EMERGENCY MGMT.
PROGRAMMATIC DOCUMENTS**

Plans and policies that establish direction and guidance for TPU's (utility-wide) Emergency Management Program.

**UTILITY-WIDE PLANS &
GUIDANCE**

Utility-wide plans that support components of strategic plans establish roles and responsibilities, tasks, integration and actions across the utilities

**DIVISION-SPECIFIC
PLANS &
PROCEDURES**

Plans that define site or hazard-specific response processes and procedures.



**EMERGENCY MGMT.
PROGRAMMATIC DOCUMENTS**

UTILITY-WIDE PLANS &
GUIDANCE

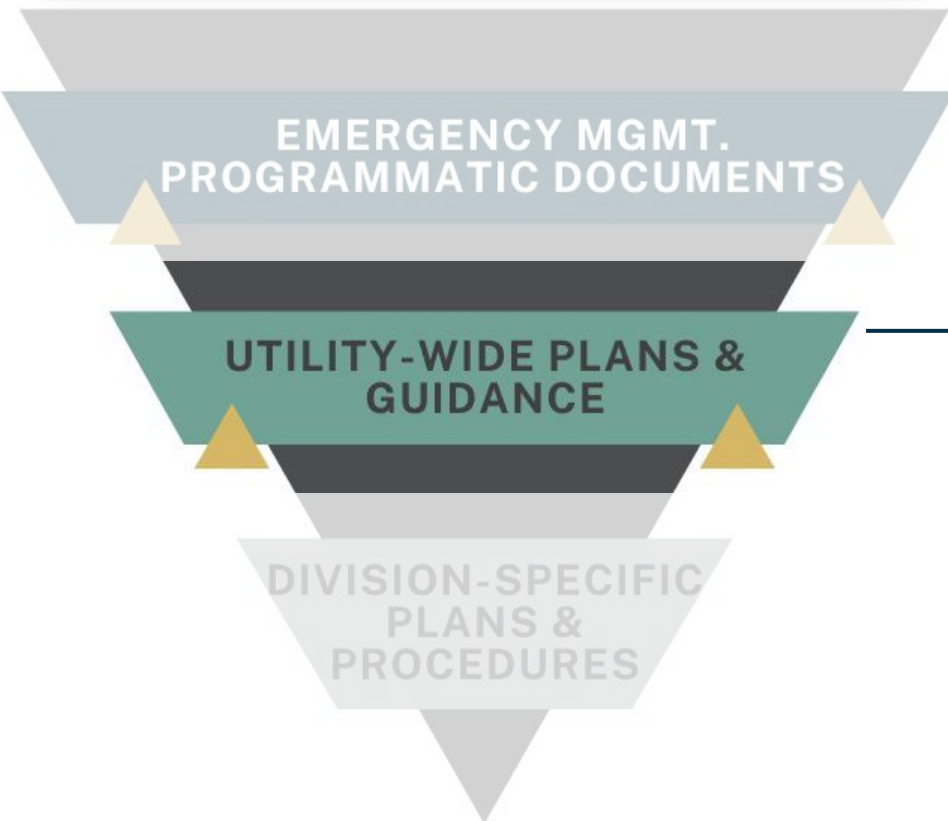
DIVISION-SPECIFIC
PLANS &
PROCEDURES

- **TPU Emergency Management Strategic Plan (2023)**

Outlines the goals, strategies, and tactics that the Emergency Management Team must implement to strengthen the resiliency throughout TPU (e.g. strategic direction, response standards, and capability goals) and supporting TPU’s vision and values.

- **TPU Emergency Management Policy (in-process)**

Establishes why TPU established an emergency management program and who is responsible for management and oversight.



Continuity of Operations Plan (COOP) 2022-2024

Identifies how the utilities will continue to operate and restore essential functions during emergencies.

COOP Annex: Reconstitution Plan

The process by which surviving and/or replacement agency personnel resume normal department/division operations from the original or replacement primary operating facility.

COOP Annex: Communicable Disease Plan (in-process)

Identifies how the utilities will continue to operate during a pandemic or epidemic.

Hazard Mitigation Plan (2025-2030)

Profiles hazards, identifies risks and vulnerabilities, and proposes strategies and actions to reduce the risk from natural hazards.

Corrective Action Plan (in-process)

The process by which areas for improvement are identified post-incident/event in After-Action Reports and tracked until resolved to close gaps, enhance plans, processes, or capabilities.



EMERGENCY MGMT.
PROGRAMMATIC DOCUMENTS

UTILITY-WIDE PLANS &
GUIDANCE

DIVISION-SPECIFIC
PLANS &
PROCEDURES

Divisional: Site and Workgroup Response Plans

Examples:

- Power Generation Emergency Action Plans (EAPs)
- Water Emergency Operations Plan (EOP)
- Power T&D Emergency Response Plan

Hazard-Specific Plans

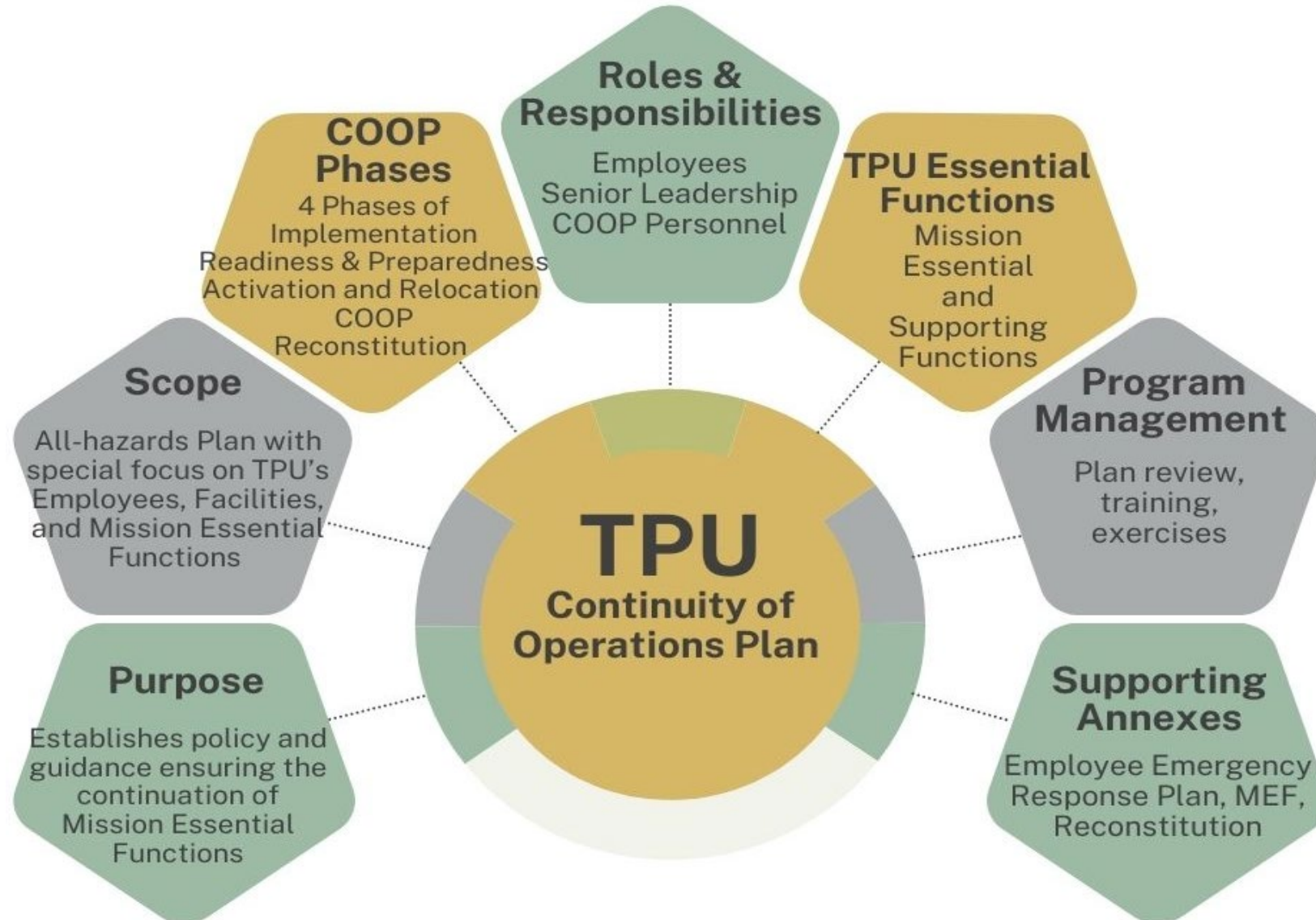
Examples:

- Tacoma Rail Oil Spill Response Plan
- TPU Cybersecurity Incident Response Plan
- TPU Employee Emergency Response Plan
- Tacoma Power Wildfire Mitigation Plan

TPU Continuity of Operations Plan

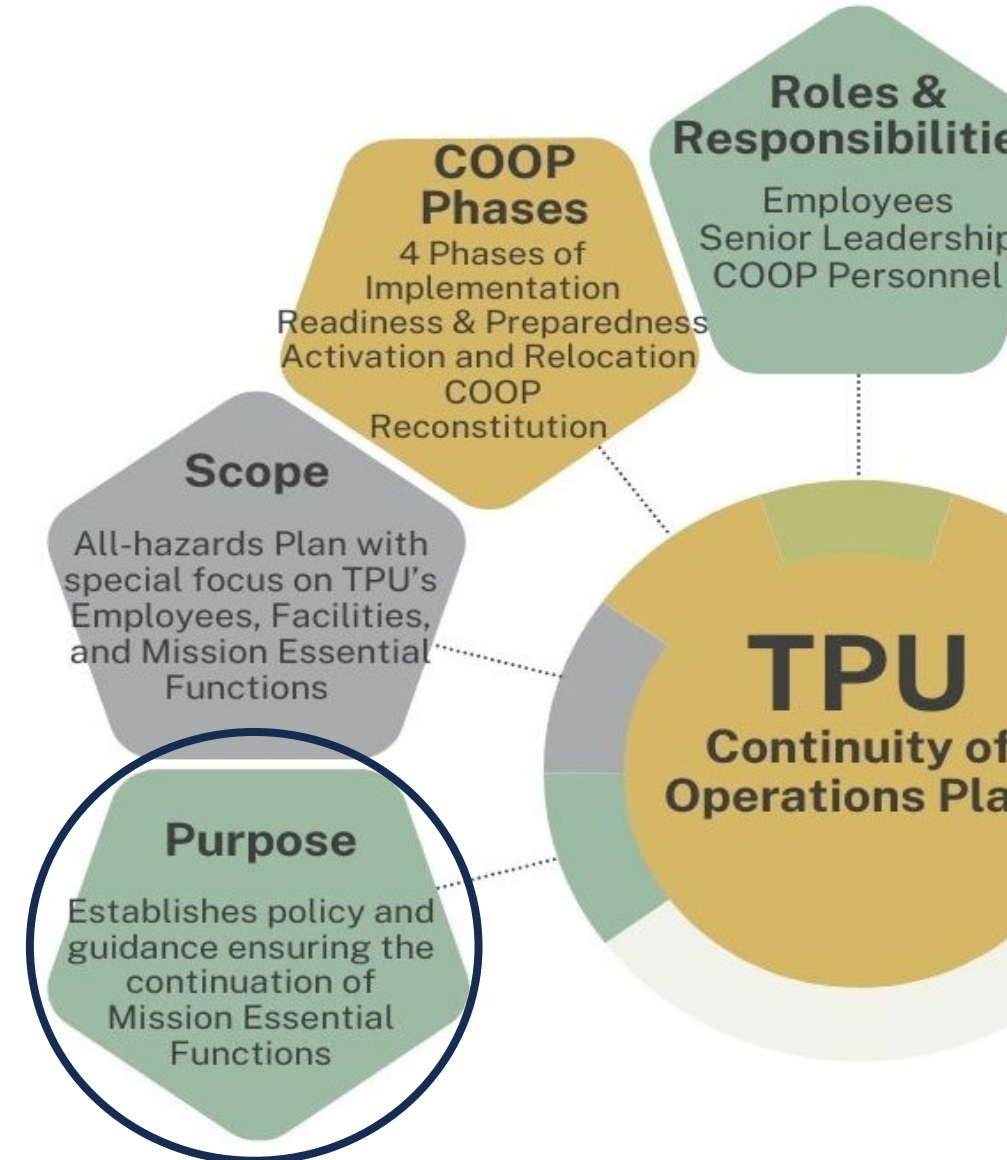


Continuity of Operations Plan Elements



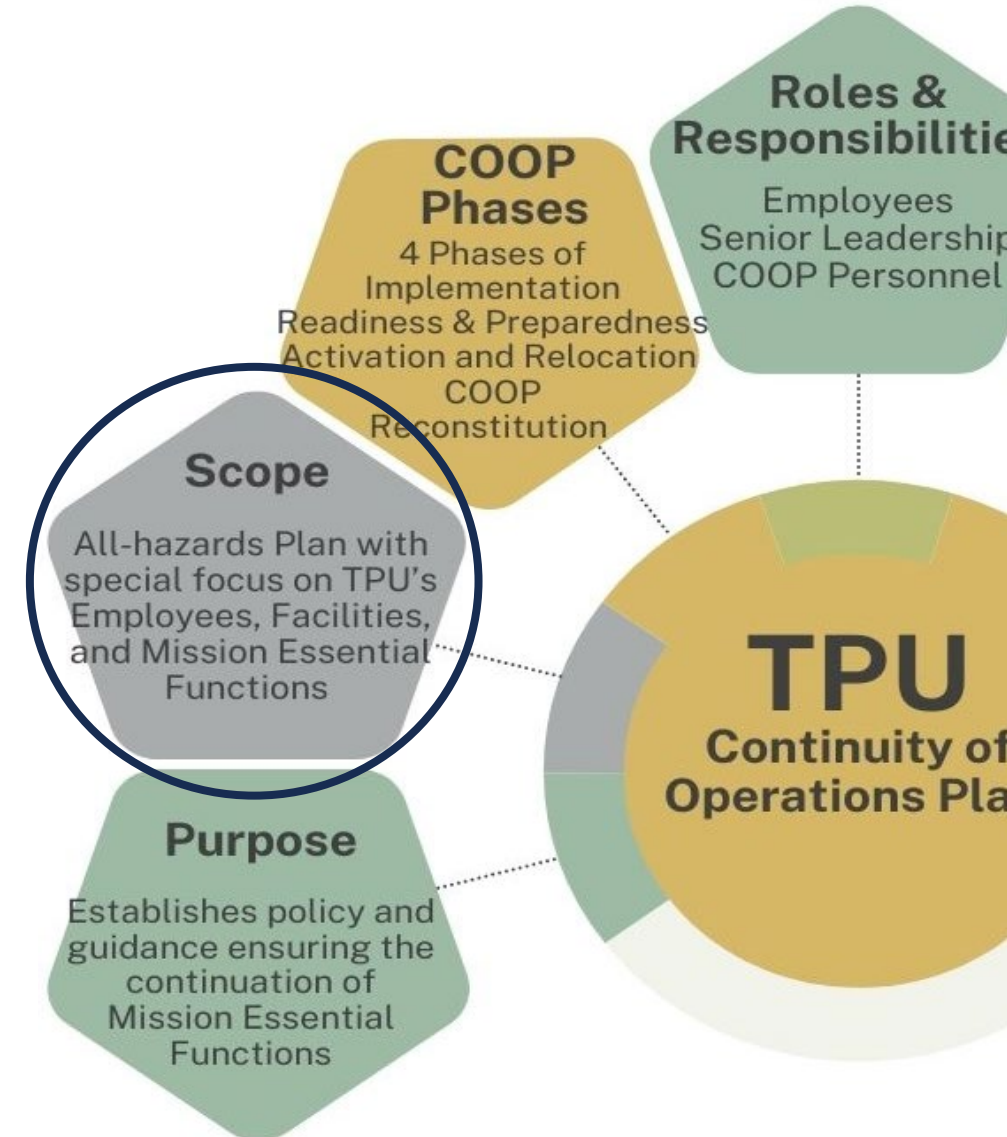
Purpose

- **Authorities** – RCW 38.52 requires City CEMP, which in turn requires TPU COOP
- **Definition of COOP** – An effort to ensure that TPU’s Mission Essential Functions continue to be performed during a wide range of emergencies.
- **Benefits**–
 - Reduce loss of life
 - Minimize damage
 - Maintain a succession of leadership
 - Reducing disruption of Mission Essential Functions
 - Achieve a timely recovery



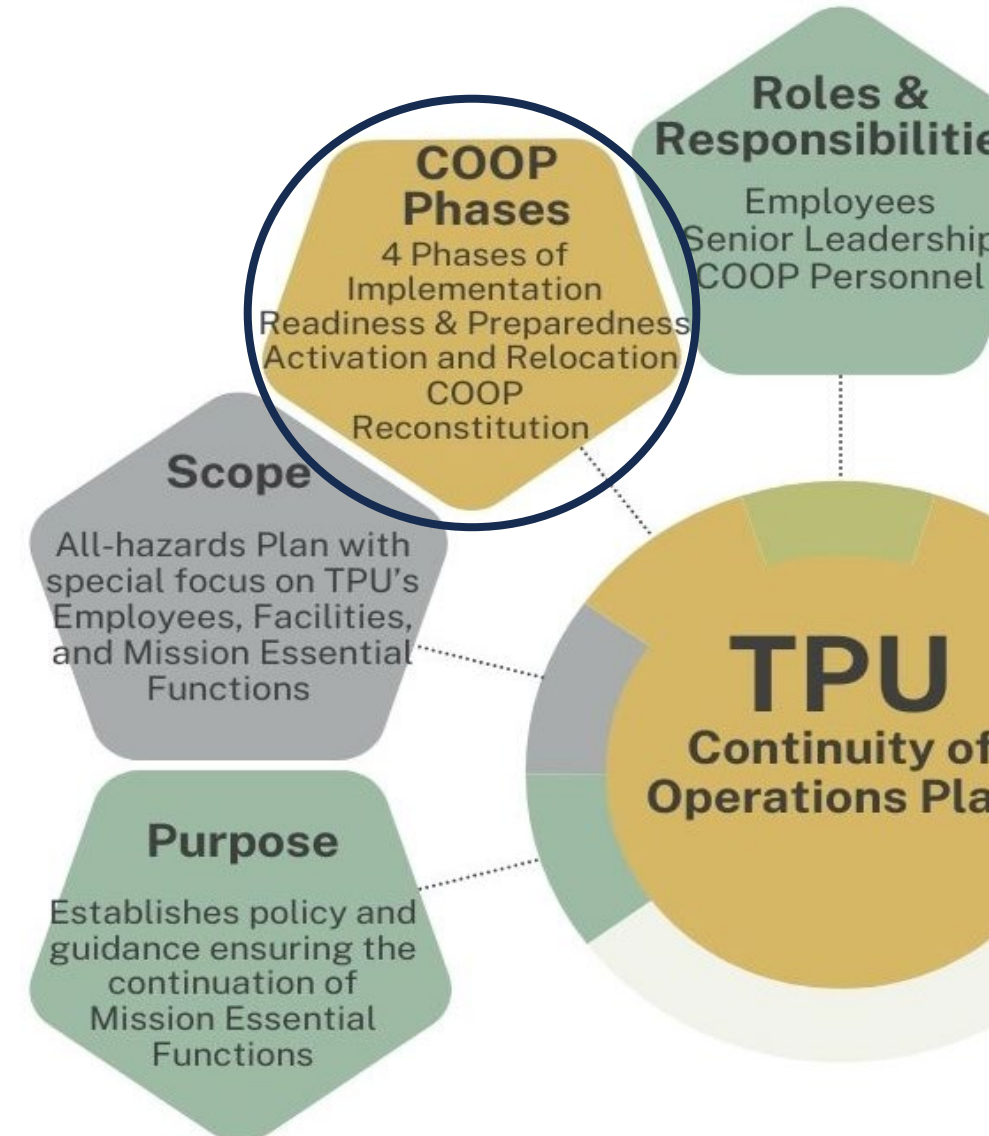
Scope

- Applies to all utility facilities and employees
- Addresses all types of hazards and emergencies
- Identifies Mission Essential Functions and those Supporting Functions and their Recovery Time Objectives
- Identifies continuity roles and responsibilities



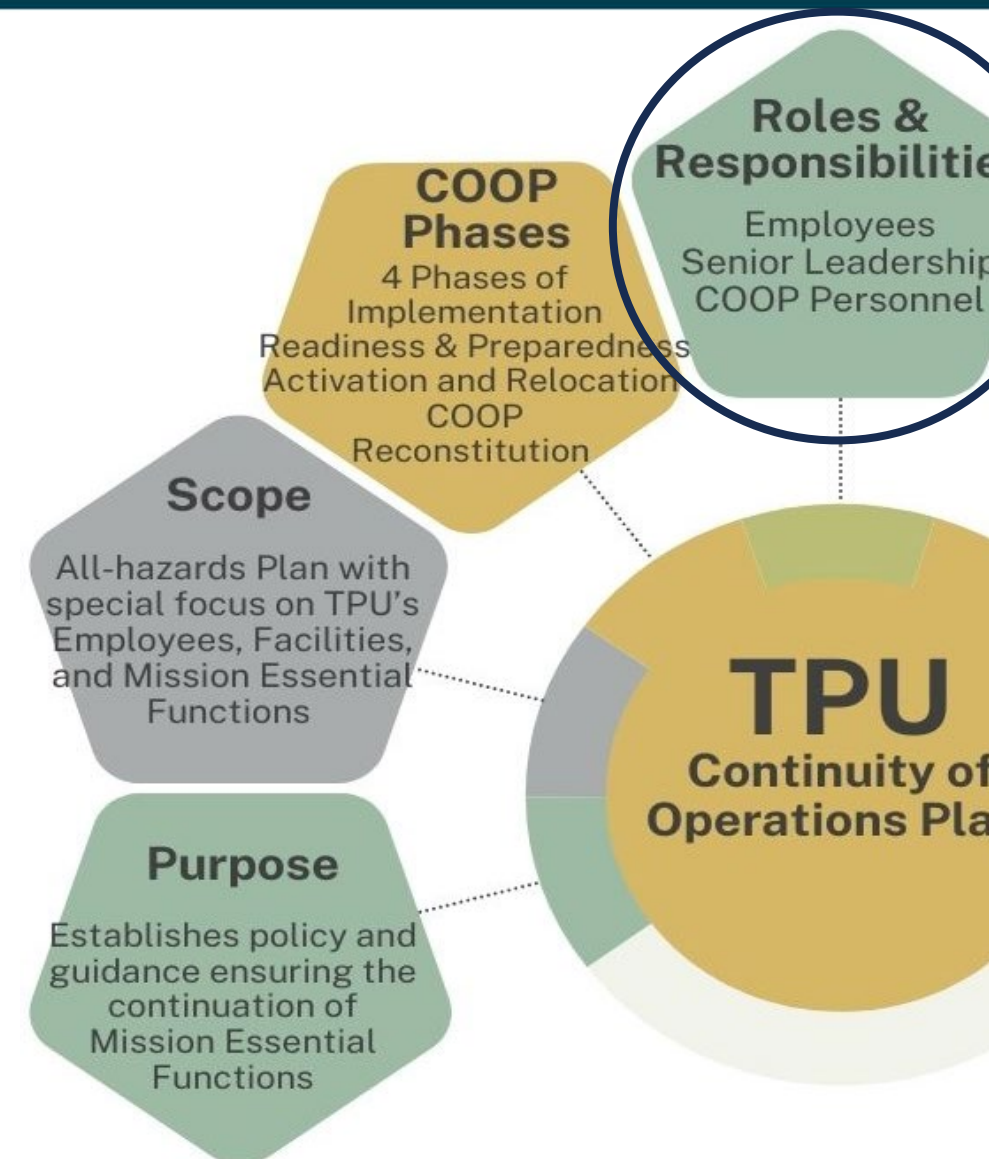
COOP Phases

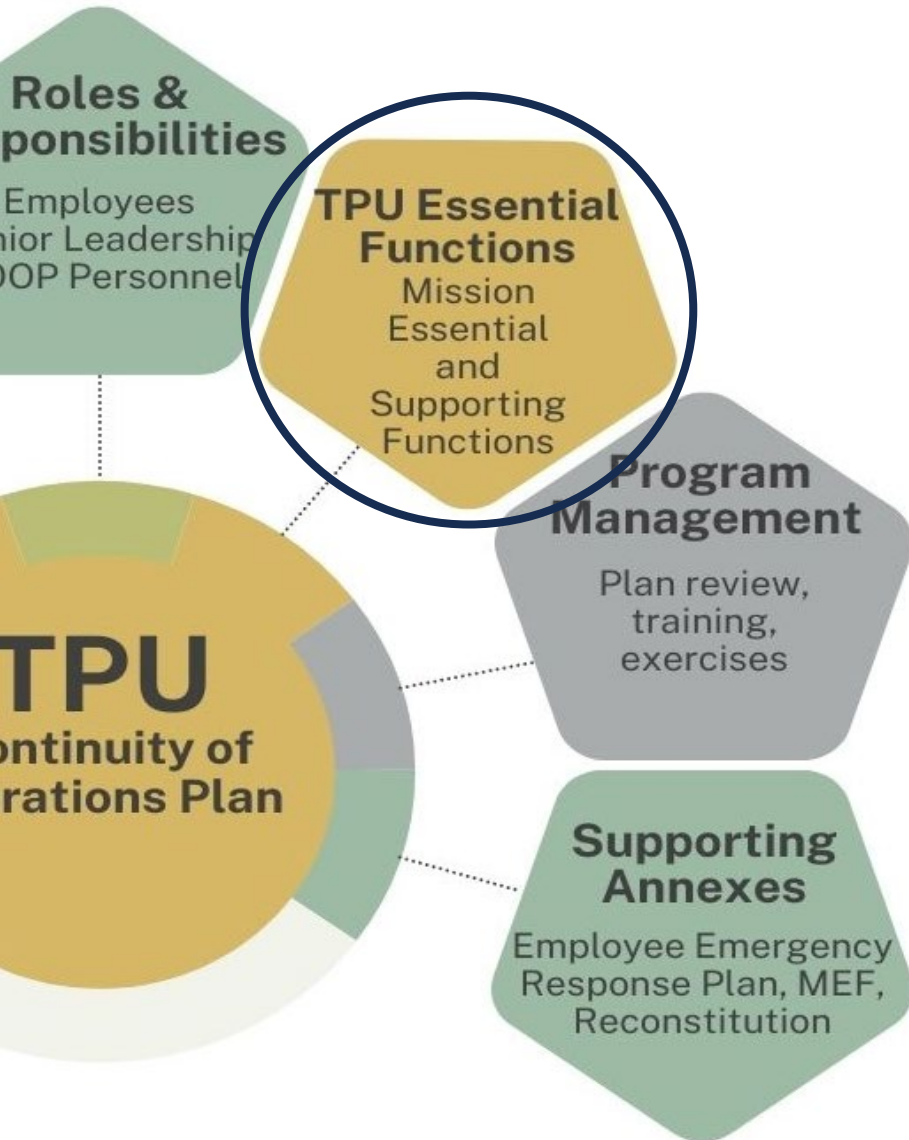
- Phase I – Readiness & Preparedness
- Phase II – Activation & Relocation
- Phase III – Continuity of Operations
- Phase IV – Reconstitution & Recovery



Roles and Responsibilities

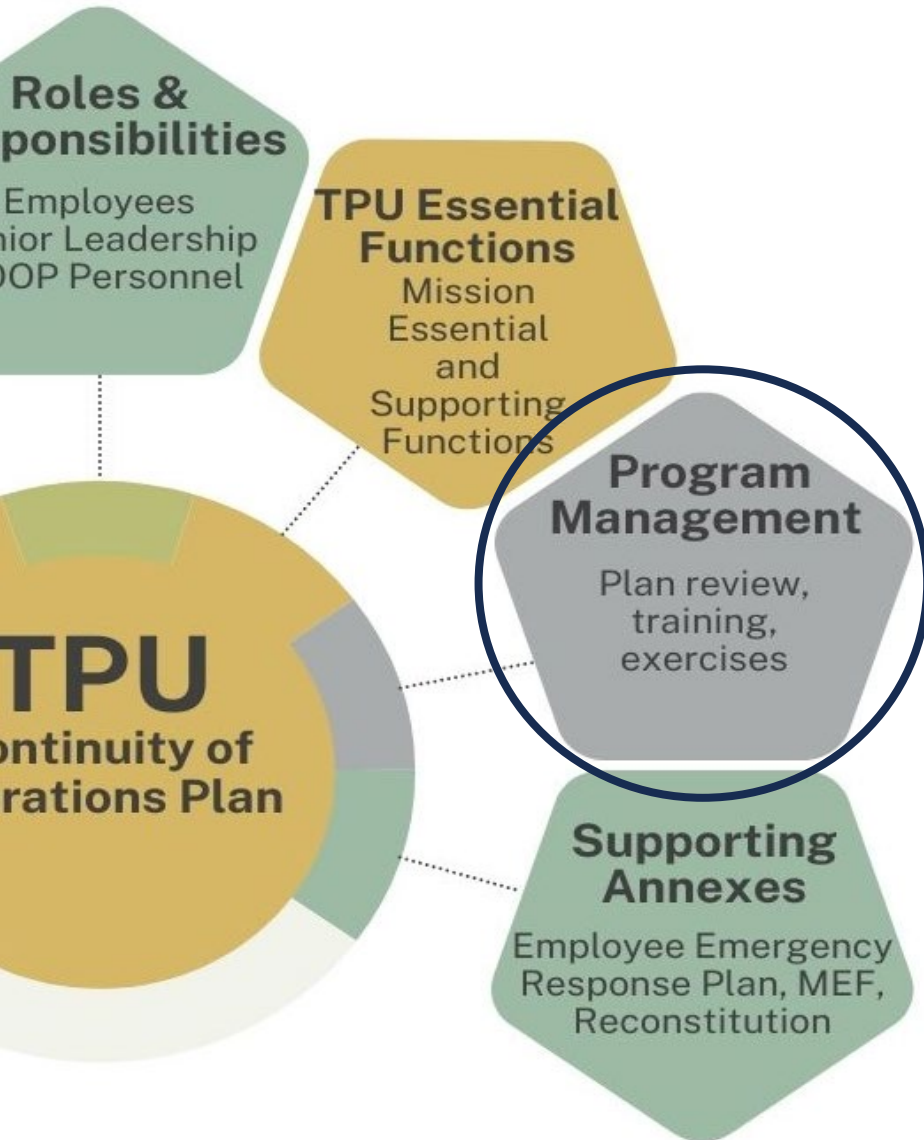
- TPU Employees
- Executive and Senior Leadership
- Continuity Personnel
 - Planning and Management Team
 - Mission Essential Function Leaders
 - Continuity Staff





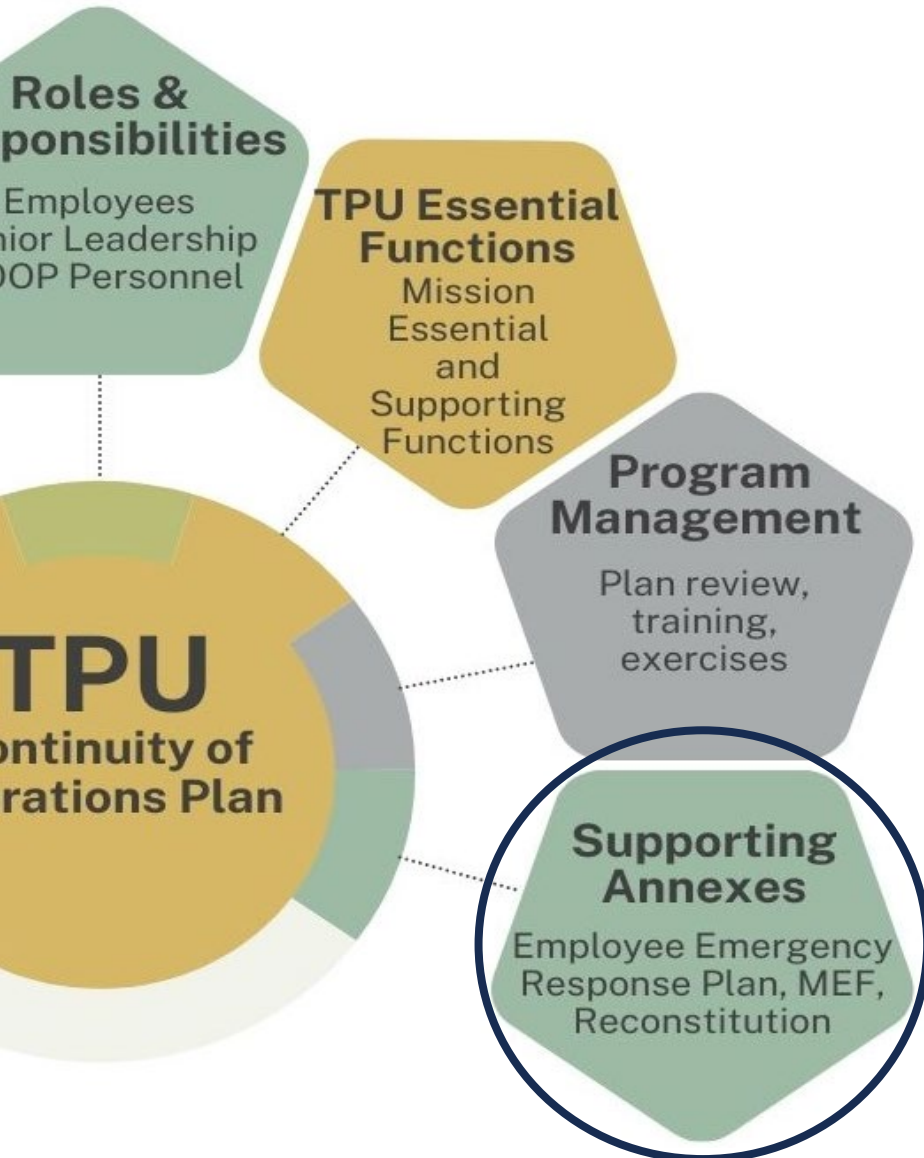
Essential Functions (MEF)

The services, programs and activities that TPU must continue to perform during an emergency (vital services).



Program Management

- Plan reviews and updates
- Organizing
- Equipping
- Training
- Exercise
- Improvement Planning

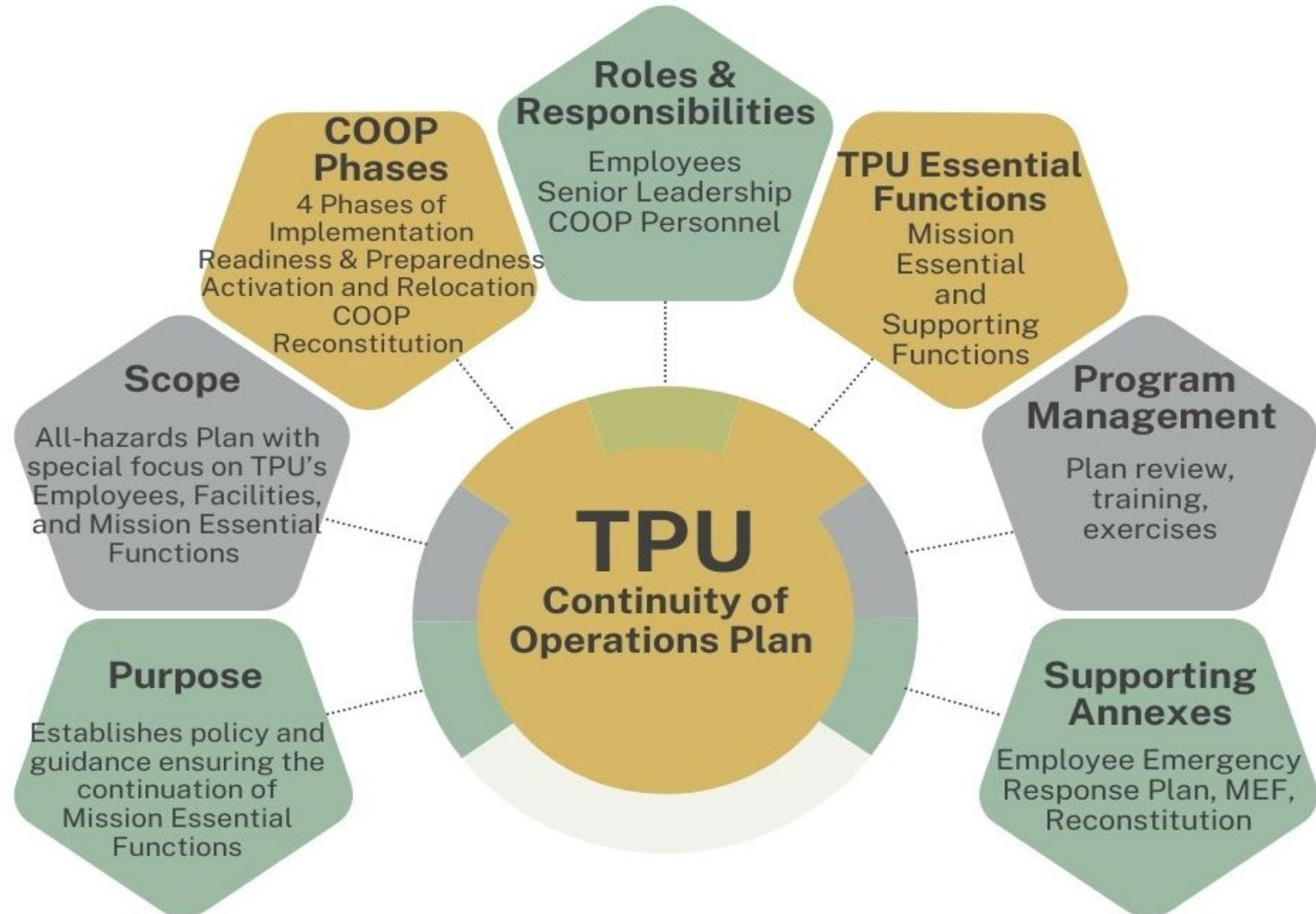


Supporting Annexes

- **Employee Emergency Response Plan** – Emergency procedures for the main campus
- **Critical Communication Systems** – Describes our primary and back-up communication systems
- **Mission Essential Functions** – Describes each function critical to providing services to the community
- **Reconstitution Plan** – Process and procedures for returning to an original facility, or a new facility, after an extended evacuation/relocation. (in process)

- **Next Steps**

- Planning Updates/Refinements
- Equipment
- Training & Exercise



Thank you for your time.

